

JOB DESCRIPTION

TITLE: Family Partnership Coordinator

PURPOSE: The Family Partnership Coordinator trains, motivates and keeps other members of the Service Team informed about the promotion and status of GSRI Family Partnership. She/he is the primary presenter of Family Partnership in their service unit and trains other volunteers to make presentations as well.

The FPC is appointed by the Service Unit Manager in consultation with the Field Director and Director of Annual Giving. The FPC receives training and assistance from Director of Annual Giving and communicates with the Director throughout the year.

ACCOUNTABILITIES:

1. Sets Family Partnership goals with the leaders and Service Team.
2. Makes a personal contribution to Family Partnership.
3. Attends all Family Partnership training sessions.
4. Makes Family Partnership presentations at registration and/or when needed.
5. Assists other volunteers in presenting Family Partnership.
6. Distributes materials to volunteer presenters and keeps them informed about status of Family Partnership.
7. Provides feedback to the Director of Annual Giving about Family Partnership as necessary.
8. Directs follow-up with families of girls added to previously registered troops.
9. Adheres to and promotes National and Council policies, standards and procedures.

QUALIFICATIONS:

1. Believes in the philosophy of Girl Scouting.
2. Is a registered member of Girl Scouts.
3. Understands the need for adult fundraising in Girl Scouting.
4. Able to communicate effectively and motivate others.